

**MERCHANT: DELIVER THIS DOCUMENT TO YOUR BANK AND ITI  
USE ONE LETTER OF AUTHORIZATION FOR EACH BANK ACCOUNT CONCERNED**

**Letter of Authorization**

**To:** \_\_\_\_\_(BANK NAME)  
**From:** \_\_\_\_\_(NAME ON ACCOUNT)  
\_\_\_\_\_(ADDRESS LINE ONE)  
\_\_\_\_\_(ADDRESS LINE TWO)  
\_\_\_\_\_(TELEPHONE NUMBER)  
\_\_\_\_\_(ACCOUNT NUMBER)

**RE: ALL RETURNED PAPER INSTRUMENTS OR ITEMS**

You are directed not to re-deposit any returned items to my account. You are authorized and directed to mail all returned items to:

**ITI Internet Services, Inc. Attn: RCK LockBox  
1130 Broadway Plaza  
Tacoma, WA 98402**

This document also serves as Letter of Cancellation for any previous agreement in place for my account regarding returned items.

ITI Internet Services, Inc. is hereby authorized to process said returned items for payment in accordance with the Rules and Regulations set forth by the U.S. Federal Reserve and the National Automated Clearing House Association (NACHA).

This Letter of Authorization will remain in effect until cancelled in writing.

Signed,

\_\_\_\_\_(AUTHORIZING SIGNATURE)  
\_\_\_\_\_(PRINTED NAME)  
\_\_\_\_\_(TITLE)  
\_\_\_\_\_(DATE)

**MERCHANT: DELIVER ONE COPY TO YOUR BANK AND ONE COPY TO ITI**

**KEEP ONE COPY FOR YOUR RECORDS**